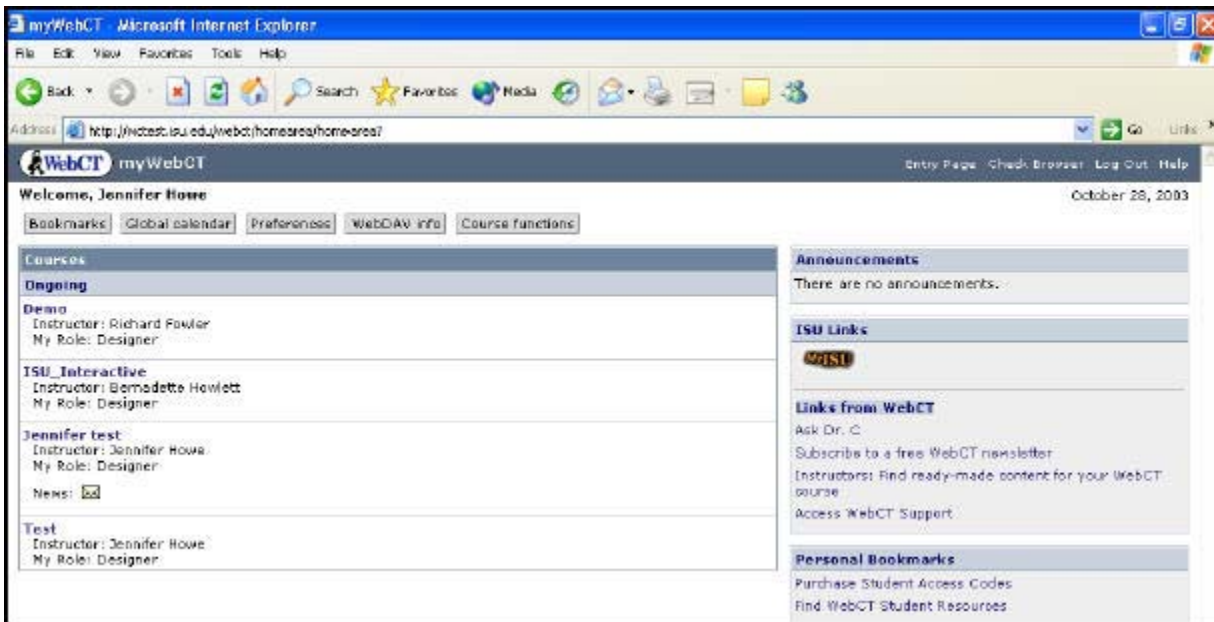


# HOLYOKE COMMUNITY COLLEGE

## Introduction

The myWebCT page is a gateway into *all* of the WebCT courses in which the student, designer, a grader is involved. There are four aspects of myWebCT that users need to be aware of and understand in order to successfully utilize WebCT.



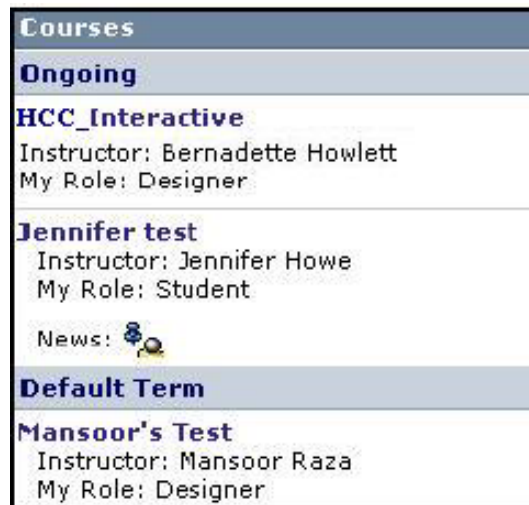
## Features & Functions of the Four myWebCT Areas

### 1. Courses - Links and Sub-links

The Courses area contains links to course homepages and icons indicating sub-links to certain types of course-specific **news** information. The categories of news include:

- Quizzes
- Assignments
- Discussion Postings
- Private Mail Messages
- Calendar Postings
- Grades

These do not include materials provided by the instructor/designer or changes to course pages, such as announcements on the course homepage. If an instructor makes changes of this type, there will be no notification. For this reason, *it is extremely important to check the course homepage every time you log in.*



### 3. Institutional Bookmarks

At the right of the myWebCT screen is a Links area. The upper part contains HCC links, while the lower part includes links from WebCT.

- **HCC Links** contains a link titled to My HCC, which will open a new window for login into HCC portal.

- **Ask Dr.C-** Ask Dr. C is a question-and-answer service moderated by a dedicated, international community of experienced WebCT users, who will accept questions about using WebCT.

- **Subscribe to a free WebCT**

**newsletter**-The WebCT Newsletter is a FREE monthly publication, which will keep you informed of the latest WebCT company, product,e and customer news.

- **Instructors: Find ready-made content for your WebCT course**-E-Packs are course content that are developed by our content partners and designed for use with WebCT. WebCT offers over 1,500 e-Packs in more than 50 subject areas.

- **Access WebCT Support** -Browse through documentation, search databases, and discussions as well as find WebCT support and troubleshooting.



### 4. Announcements

The Announcements area, on the right side of the page, is where institutional announcements are posted. For example, if there is a scheduled time for server maintenance, when the WebCT server will be offline, an announcement will be placed here. It is also possible for instructors/designers to have announcements posted that are visible only to the participants in their course/site.



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