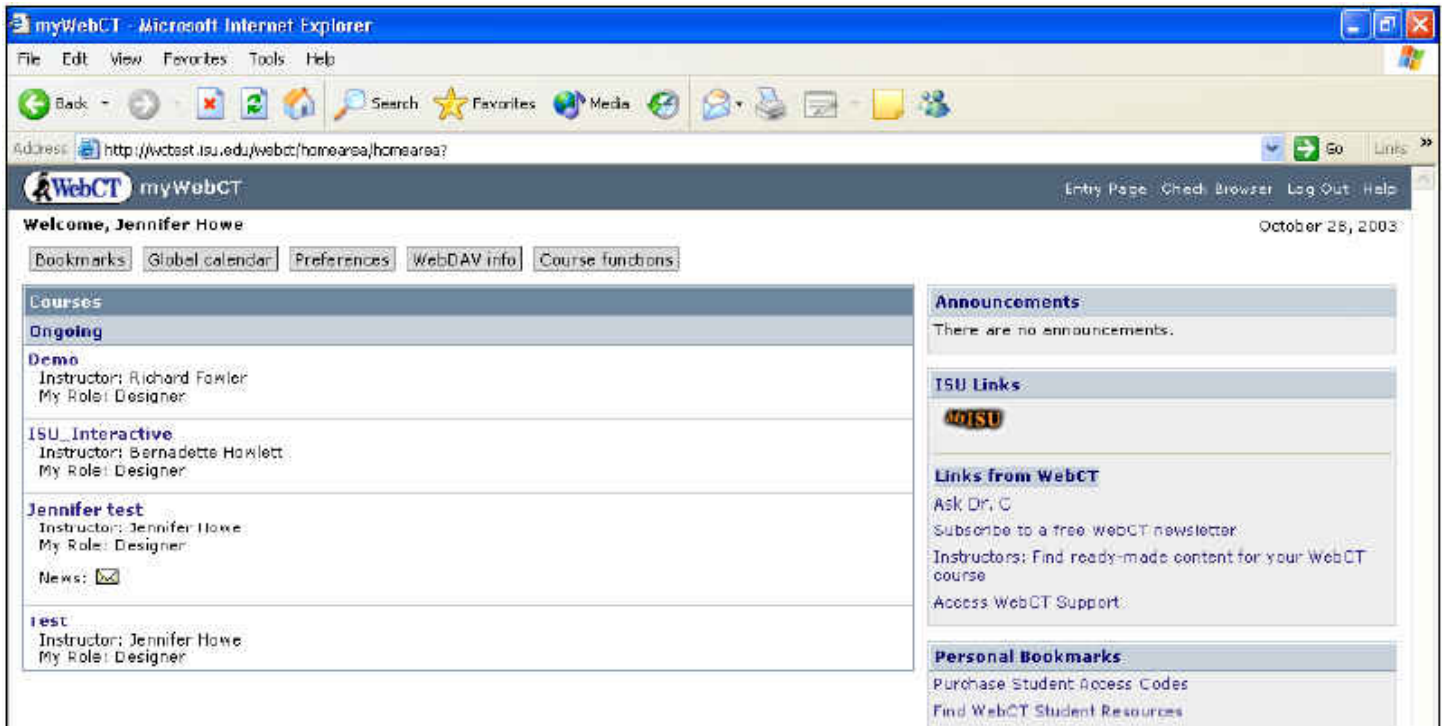


HOLYOKE COMMUNITY COLLEGE

Introduction

The myWebCT page is a gateway into *all* of the WebCT courses in which the student, designer, or a grader is involved. There are four aspects of myWebCT that users need to be aware of and understand in order to successfully utilize WebCT.



Features & Functions of the Four myWebCT Areas

1. Courses - Links and Sub-links

The Courses area contains links to course homepages and icons indicating sub-links to certain types of course-specific **news** information. The categories of news include:

- Quizzes
- Assignments
- Discussion Postings
- Private Mail Messages
- Calendar Postings
- Grades

Courses
CRJ214DB - Contemporary Practices in Corrections (...) Instructor: Michael Kowalewski My Role: Designer
ORI101MK Instructor: Michael Kowalewski My Role: Designer
Testing 1 Conversion Instructor: Michael Kowalewski My Role: Designer

These do not include materials provided by the instructor/designer or changes to course pages, such as announcements on the course homepage. If an instructor makes changes of this type, there will be no notification. For this reason, *it is extremely important to check the course homepage every time you log in.*

3. Institutional Bookmarks

At the right of the myWebCT screen is a Links area. The upper part contains HCC links, while the lower part includes links from WebCT.

- **HCC Links** contains a link titled to **My HCC**, which will open a new window for login into HCC portal.
- **Ask Dr.C-** Ask Dr. C is a question-and-answer service moderated by a dedicated, international community of experienced WebCT users, who will accept questions about using WebCT.
- **Subscribe to a free WebCT newsletter-** The WebCT Newsletter is a FREE monthly publication, which will keep you informed of the latest WebCT company, product,e and customer news.
- **Instructors: Find ready-made content for your WebCT course-**E-Packs are course content that are developed by our content partners and designed for use with WebCT. WebCT offers over 1,500 e-Packs in more than 50 subject areas.
- **Access WebCT Support -**Browse through documentation, search databases, and discussions as well as find WebCT support and troubleshooting.



4. Announcements

The Announcements area, on the right side of the page, is where institutional announcements are posted. For example, if there is a scheduled time for server maintenance, when the WebCT server will be offline, an announcement will be placed here. It is also possible for instructors/designers to have announcements posted that are visible only to the participants in their course/site.



Students who have technical questions about WebCT, please contact the HCC Helpdesk

Website: <http://webtide.hccd1.org/>

Email: dlhelp@hcc.mass.edu

Phone: 413-552-2124

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