

PARALEGAL TRANSFER OPTION – B045

A.S. in Business Administration

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E-Institute: <http://webtide.hccd.edu>

Courses in red are not available online.

The Paralegal Transfer option prepares students to transfer to a four-year baccalaureate program. Upon graduating from this program, students will be able to describe the structure of the American legal system, identify the principles and process of civil litigation and define basic areas of substantive law such as contract and torts.

| Term/Grade | Course Number | Course Name | Course Credits |
|-------------------|---------------------------------------|--|-----------------------|
| | GENERAL EDUCATION REQUIREMENTS | | 20 |
| _____ | ENG 101 | Language and Literature I | 3 |
| _____ | ENG 102 | Language and Literature II | 3 |
| _____ | HIS 111 | History of the United States I | 3 |
| _____ | HIS 112 | History of the United States II | 3 |
| _____ | _____ | Laboratory Science (D) _____ | 4 |
| _____ | _____ | Laboratory Science (D) _____ | 4 |
| | PROGRAM REQUIREMENTS | | 35-36 |
| _____ | ACC 111 | Principles of Accounting I | 4 |
| _____ | ACC 112 | Principles of Accounting II | 4 |
| _____ | BUS 115 | Computer Applications or | |
| _____ | CSI 111 | Computer Concepts w/Applications | 3-4 |
| _____ | LAW 211 | Business Law | 3 |
| _____ | BUS 220 | Business Communications | 3 |
| _____ | POL 110 | U.S. National Government or | |
| _____ | POL 120 | State and Local Government | 3 |
| _____ | LAW 210 | Introduction to Legal Studies | 3 |
| _____ | LAW 214 | Principles of Litigation | 3 |
| _____ | MGT 231 | Human Resource Management or | |
| _____ | LAW 218 | Employment Law | 3 |
| _____ | PSY 110 | Principles of Psychology | 3 |
| _____ | SPE 120 | Fundamentals of Speech | 3 |
| | PROGRAM ELECTIVES | | 9-10 |
| _____ | _____ | Paralegal Electives ¹ _____ | 3 |
| _____ | _____ | Paralegal Electives ¹ _____ | 3 |
| _____ | _____ | Math Elective (D) ² _____ | 3-4 |
| | | Total Credits | 64-66 |

NOTES:

¹ Select from: ACC 205, LAW 218, SPO 211, CRJ 111, MGT 230.

² Select from MTH 160 (D), MTH 162(D), MTH 111(D), MTH 112(D), or MTH 142(D).