

## ACCOUNTING SYSTEMS CERTIFICATE – B017

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E-Institutue: <http://webtide.hccdl.org>      **Courses in red are not available online.**

The Accounting Systems Certificate prepares students to pursue entry-level employment in the field of accounting. The credits earned through the certificate program may be applied toward the A.S. in Accounting as well. A majority of the certificate program requirements may be taken on-line.

Term/Grade	Course Number	Course Name	Course Credits
<b>GENERAL EDUCATION REQUIREMENTS</b>			<b>3</b>
_____	ENG 101	Language and Literature I	3
<b>PROGRAM REQUIREMENTS</b>			<b>20</b>
_____	ACC 111	Principles of Accounting I	4
_____	ACC 115	Computer Assisted Accounting	3
_____	ACC 112	Principles of Accounting II	4
_____	BUS 170	Business Mathematics	3
_____	BUS 215	Spreadsheets	3
_____	BUS 220	Business Communications	3
<b>PROGRAM ELECTIVES</b>			<b>3</b>
_____	_____	Accounting Systems Elective <sup>1</sup> _____	3
<b>Total Credits</b>			<b>26</b>

**NOTES:**

<sup>1</sup> Select from: BUS 101, BUS 115, CSI 111, LAW 211, MGT 230, MGT 231, MGT 235, OTC 245.